



Property, People, Possibilities.

CLEANING CHECKLIST

Property Address: _____

In order to refund your security deposit, we must have thirty- (30) days prior written notice of your intent to vacate the unit. Return of all keys, including garage door opener, pool key, mailbox, etc is required. The unit must be left clean. The following is a suggested list of cleaning we expect to be done:

General: Wash all light fixtures and leave working light bulbs. *A professional carpet cleaning company is required to clean carpets. North County Property Management will order the carpet cleaning service to be performed after you move out if you wish and the amount can be deducted from your security deposit.* Wipe all wall fixtures, windowsills, vertical blinds, and mini blinds. All windows must be washed inside and out (if they can be reached).

Kitchen: All counter tops, stove, cabinets, and floors should be cleaned and free of grease. Woodwork should be cleaned with wood save product. Clean the oven and broiler. Clean grease from filter above stove. Wash the refrigerator inside and out. Dry it, and leave it unplugged with the door open. Place all trash and garbage into garbage cans. Leave trash containers at the curb for regular garbage pick up. You must only fill the can to its regular usage amount; the rest must be taken off the premises.

Bathrooms: Clean and sanitize all fixtures. Clean and remove all mildew from tiles and around tub or shower enclosure. Clean interior and exterior of toilet. Remove all soap scum from shower and shower door. Sweep and mop floors.

Garage, Carport, and Storage Area: Sweep and clean. Free area of debris, leaves, and papers, etc. Remove any effect of vehicles leaking oil. Leave nothing in this area.

Landscaping: Be sure all debris is put in the trash, remove all planters, and pull any and all weeds that have grown.

This list is only a suggestion of what we expect when we do a walk out inspection. The unit/house should be ready for the next tenant to move right in. If it is not left clean, we will hire a third party to make the unit ready. You will be responsible for the cleaning fees and any repairs needed.

All keys and garage door openers are to be turned in at the time you have vacated the premises. Please be sure to provide us with a forwarding address. If we do not have a forwarding address, we will send your deposit refund check to your old address for forwarding. Your security deposit will be returned to you within three weeks of the date you vacate the premises.

Reminder: The Standard Pet Addendum requires the unit/house and grounds be professionally sprayed for fleas. North County Property Management will order this.

For any questions, please contact us during business hours at (707) 480-5424 or RON@NCPMANAGEMENT.COM.

North County Property Management 707-480-5424 (Ph) 707-473-3483 (Fax) www.ncpmanagement.com